

Date _____

Student's name _____ ID number _____

Student's Email Address _____ Phone _____

Circle year: 1L 2L 3L LLM Visiting/Exchange Anticipated graduation date _____

Student Name to be used in the letter: (If no name is provided, lived name will be used.)

Address to be used for letter heading/greeting: (If no address provided, "to whom it may concern" will be used.)

Please: (check one)

- ☐ Mail this letter via US Mail
- ☐ Email this letter to:

Please include the following statements in this letter:

- ☐ Verification of attendance/Proof of Enrollment
- ☐ Certification of Graduation: Degree Date _____
- ☐ Student Standing (Letter of Good Standing)
- ☐ Class Rank

Special Instructions: _____

Allow 5 working days for requested materials.

I hereby authorize UC Davis School of Law to release the information above as requested.

Student Signature

Date

For office use only:

entered on: / /