

LL.M.(Academic Year Masters of Law) MENTORING GUIDELINES

The following are the mentoring guidelines for the LL.M. (Academic Year Masters of Law) **Faculty have a responsibility to mentor graduate students. Mentoring has been defined as...**

I. Guiding students through degree requirements. This means:

- Providing a clear map of program requirements from the beginning, making clear the nature of the coursework requirements and defining a timeline for their completion.
- Providing clear guidance for starting and completing the legal research/legal writing project including the timely completion of the legal writing paper.

II. Guiding students through the legal research/legal writing project. This means:

- Helping the student to identify an area(s) for a potential writing project.
- Encouraging an open exchange of ideas, including pursuit of the student's ideas.
- Providing the legal research/legal writing tools to undertake the final written project.
- Creating clear timelines and checking regularly on progress.
- Critiquing written work.
- Providing and discussing clear critical for authorship for collaborative research/writing.
- Teaching students about how to engage in legal research and helping them to have access to appropriate research materials.
- Being aware of student's research needs and providing assistance in obtaining required resources as appropriate.

III. Guiding students through professional development. This means:

- Providing guidance and serving as a role model for upholding the highest ethical standards.
- Treating students respectfully.
- Encouraging and critiquing oral and written presentations when appropriate.
- Encouraging participation in professional activities and helping LL.M. students to form a global network.
- Facilitating interactions with other scholars, on campus and in the wider professional community.
- Being the student's advocate in academic and professional communities.
- Providing career guidance, in the preparation of CV and job interviews, and writing letters of recommendation in a timely matter.
- Providing information on qualifying and studying for the bar.
- Recognizing and giving value to the idea that there are a variety of career options available in the field of international commercial law and supporting the legal professional's choice of career options.

IV. As partners in the mentoring relationship, LL.M. graduate students have responsibilities. As mentees, students should:

- Be aware of their own mentoring needs and how they change through their graduate tenure. Graduate students should discuss these changing needs with their mentors.
- Recognize that one faculty member may not be able to satisfy all of a student's mentoring needs. Seek assistance from multiple individuals/organizations to fulfill the mentoring roles described above.
- Recognize that their mentoring needs must respect their mentor's other responsibilities and time commitments.
- Maintain and seek regular communication with their mentors.