

**Application Deadline: Submit two weeks before employment start**

***Please type or print clearly.***

**date.** Employment Period is August 26, 2024 to May 9, 2025

My address has recently changed

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
(last) (first) (M.I)

Address: \_\_\_\_\_  
(street) (apt #) (city) (state) (zip)

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Last 4 digits SSN: \_\_\_\_\_

*Please insure your personal information is up to date on SISWeb*

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### Expected Academic Year Income

Hourly Pay Rate \_\_\_\_\_ Total # of hours you plan to work each week

Employment Start Date \_\_\_\_\_ Employment End Date \_\_\_\_\_

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### Employer Information

Employer must have a valid work-study contract on file before you begin employment or work-study will not be paid.

Contact Work-study Coordinator Briann Howard at [bhoward@ucdavis.edu](mailto:bhoward@ucdavis.edu) to confirm whether your employer has a valid work-study contract with UC Davis School of Law.

\_\_\_\_\_  
Name of Employer / Agency

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Supervisor/Contact Person Phone Number

**To apply for Federal Work-Study at UC Davis School of Law students must:**

1. File the 2024-2025 Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). *Parent information is required on the FAFSA application even if you claim independent status, unless you meet one of the exception criteria listed at <https://law.ucdavis.edu/financial-aid/prospective/applying-for-aid.html>.*
2. Submit the work-study application located at <https://law.ucdavis.edu/financial-aid/current/work-study.html> to the Law Financial Aid Office *two weeks before your employment start date.*

**What is Federal Work-Study?**

Work-study allows a student to earn financial aid through employment. Instead of a financial aid payment, the student's work-study award is paid in the form of a payroll check for hours worked.

**Employer Information**

The employer must be a non-profit organization or a government agency, and the work performed must be in the public interest. The organization must offer work-study pay. Inquire with the organization as work-study pay is sometimes available when the positions are listed as *unpaid*. The organization must also enter into a Work-Study Program Agreement with UC Davis. The agreement requires approval by UC Campus Counsel, which takes time, so it is important to start the program agreement process as soon as possible.

**Did You Know?**

Your total financial aid awards are limited to the 2024-2025 cost of attendance for the academic year. Work-study earned during the academic year *will decrease the amount of your federal loans on a dollar-for-dollar basis.*

I understand how work-study can affect my academic year financial aid awards.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
UC ID#

**For Financial Aid Office use only:**

2024-2025 Work-study Total: \$ \_\_\_\_\_

Processed by: \_\_\_\_\_

Date copy sent to King Hall Human Resources

and Financial Aid & Scholarships: \_\_\_\_\_