

Date _____

Student's name _____ ID number _____

Student's Email Address _____ Phone _____

Circle year: 1L 2L 3L LLM Visiting/Exchange Anticipated graduation date _____

Address to be used for letter heading/greeting: (If no address is provided, "to whom it may concern" will be used.)

(1) _____

(2) _____

<p>Please: (check one)</p> <p>Mail this letter via US Mail</p> <p>Place this letter in my student mail folder</p> <p>Fax this letter to:</p> <p>_____</p> <p>Email this letter to:</p> <p>_____</p>
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Please include the following statements in this letter:

Verification of attendance from _____ to _____

Certification of Graduation: Degree Date _____

Student Standing (Letter of Good Standing)

Class Rank

Dean's Permission to visit another Law School (see note below)

Semester & year visiting _____

NOTE: For permission to take courses outside UC Davis Law School, a [course approval form](#) **MUST** be approved in advance.

Special Instructions: _____

Allow 5 working days for requested materials.

I hereby authorize UC Davis School of Law to release the information above as requested.

Student Signature/or send this form using @ucdavis.edu email in lieu of signature

Date

Submit completed form to registrar@law.ucdavis.edu