

Today's Date _____

Student's name _____ ID number _____

Student's Email Address _____ Phone _____

Circle year: 1L 2L 3L LLM Visiting Anticipated graduation date _____

For detailed instructions, please see page two of this form.

- ❶ **Select the semester you wish to be enrolled:** ❷ **I will be using this project to satisfy my Law School Writing Requirement as described under paragraph 1.4(C) of the Law School Regulations:**
- Fall _____ (YYYY) Spring _____ (YYYY)
- ❸ **This project will be:** Yes (Enroll me in Law 419)
- Letter Graded S/U Graded No (Enroll me in Law 499)

❹ **Please select either Option A or Option B:**

Option A
<p>I will be extending the required paper in _____ (course). The required paper for this course is expected to be _____ pages in length. I will write _____ additional pages for _____ unit(s) of credit under Law 499/Law 419. NOTE: All page lengths are excluding footnotes and endnotes.</p>
Option B
<p>I will be writing an independent paper on the topic of _____</p> <p>When complete, the paper will be _____ pages in length for _____ unit(s) of credit under Law 499/419 credit. NOTE: All page lengths are excluding footnotes and endnotes.</p>

The student and professor agree to the terms and requirements indicated on this form. If changes are made to these terms and/or requirements, it is the responsibility of the student to contact the Registrar's Office with updated information.

<p>Faculty Supervisor Signature <i>Registrar's Office will accept an email from Supervisor in lieu of signature.</i></p>	<p style="text-align: center;"> </p>	<p>Date: _____</p>
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Student must complete the reverse side of this form before it will be approved.

***** For Office Use Only *****

DATE of ENROLLMENT: _____ ENTERED BY: _____ CRN: _____

I have taken or am currently enrolled in the following number of units under paragraph [1.4\(B\)\(3\)](#) of the regulations (do not include the units being requested with this writing project):

Units	No.	Title
	410A-B	Appellate Advocacy
	411A-D, 418	Journals
	412-413	Competitions
	414, 414A, 415	Boards
	416, 417A-B	Law Review
	419/419A	Ind. Writing Requirement

Units	No. Title	
	425, 430, 446, 450, 455, 460, 465, 470, 475	Externships
	495, 495LS	LRW Mentor, Lawyering Process Mentor
	498/ 498A	Group Study
	499/499A	Ind. Writing Project
	UCD Courses (regulation 1.7, 1.8)	UCD Non-Law Courses/Joint Degree
	Foreign Schools (regulation 1.9)	Law courses abroad (not KH Study Abroad)
TOTAL UNITS (taken and in progress)		

I would like to petition to take _____ credits over the 16 credit maximum for a total of _____ units under [§1.4\(B\)\(3\)](#).

This student's request to Exceed 16-Unit Limit has been: Approved Denied

Dean's Approval/Signature:

Date: _____

Emily Scivoletto, Senior Assistant Dean for Student Affairs

Instructions for Writing Projects

Please fill out ALL fields on both sides of this form. Your request will not be processed and you will not be enrolled unless all information has been filled in correctly. Once the form is complete, submit this form to the Registrar's Office for the Dean's approval. Once the project has been approved, the Registrar's Office will enroll you for the units.

Student Initials: _____	<u>Grading Option:</u> You must select either to have this project graded or non-graded. The graded option will result in a letter grade with grade points associated with it and will be calculated into your cumulative GPA. The non-graded option results in either a "Satisfactory" or "Unsatisfactory" grade which will have no bearing on your GPA. The grading option is your choice but the professor must approve your selection. Regardless of the grading option selected, the units received will be included in the 16 unit maximum on elective courses as outlined in paragraph 1.4(B)(3) of the Law School Regulations.
Student Initials: _____	<u>Project being undertaken in connection with another course or seminar:</u> Your request to receive additional credit for work you complete in a course or seminar will not alter the information for the course or seminar as listed on your student schedule. The unit value will remain the same for the course you are enrolled in. The additional credit will be added to your transcript as "Law 419" or "Law 499" and considered an Independent Writing Project and will be included in the 16 unit maximum on elective courses as outlined in paragraph 1.4(B)(3) of the Law School Regulations.
Student Initials: _____	<u>Unit/Page Length Guidelines:</u> The approval of this request is dependent on several factors. The Dean will review your topic and evaluate the work required for completion of the written project. The page length applies to only the individually authored written work completed by the student. Footnotes and endnotes do not count toward meeting the page requirement in the case of Law 419 and, at the discretion of the professor, may not count toward meeting the page requirement of Law 499. The Dean has final approval on the terms and requirements for all Independent Research/Writing Projects.
Student Initials: _____	Under the Faculty Regulations of the School of Law, Article I, Paragraph 1.4(B)(3), total units in non-classroom type courses may not exceed 16 without the Assistant Dean's approval. The Regulations do not permit approving more than 20 units.