CALIFORNIA PRACTICE MATERIALS

This is a selective bibliography of California practice titles available in the Mabie Law Library and online. You may find other relevant titles by doing keyword and subject searches in the online catalogs: MORT and Melvyl. MORT is the Mabie Law Library’s online catalog and Melvyl is the UC system-wide online catalog. Through Melvyl, you can search the holdings of all the UC Law Libraries as well as Stanford and the California State Library.


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Publishers of California Legal Materials

There are a number of major publishers of California legal materials, often called “treatises”. You should be aware of the following:

Bancroft-Whitney (http://west.thomson.com ) is a brand owned by West, a Thomson Reuters business and publishes a number of treatises in substantive areas under the general series title Bancroft-Whitney California Civil Practice.

CEB - Continuing Education of the Bar - (http://ceb.com) is a nonprofit organization jointly sponsored by the State Bar and the University of California publishing on a wide range of practice areas. CEB’s popular “Action Guides” provide detailed practice-oriented guidance. CEB OnLaw is the online platform for all CEB publications.

Matthew Bender (http://www.lexisnexis.com/store/us/) is a brand owned by LexisNexis publishing California materials in a wide range of topics including business organizations, litigation, transactional, employment and environmental – all titles are also available online through Lexis.

Rutter Group (http://www.ruttergroup.com) is a brand owned by West, a Thomson Reuters business and publishes the California Practice Guide series in a variety of specialized topics. All Rutter Group titles are available online through Westlaw.

Witkin Legal Institute (http://www.witkin.com/) and West, a Thomson Reuters business, jointly publish the leading California “Witkin” treatises also available online through Lexis and Westlaw.

Search Tips for California Practice Materials

Most California practice materials (“treatises”) have useful finding aids to help you find your topic. Look for the index, table of statutes/regulations or table of cases to locate on-point content especially when you have a keyword, statute (code section), regulation or case name as a starting point. Also, most treatises come with detailed table of contents, often resembling a legal outline, and you should examine these carefully to spot any related topics — you will find these in the initial pages of the treatise or at the start of each chapter (or both). Reliance on keyword searching means that the online versions of treatises may not contain all of the finding aids (index, table of statutes/regulations, table of cases) provided in the print format, it really depends on the publisher.

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# Civil Litigation Practice & Procedure

## Witkin publications

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<td><strong>Summary of California Law</strong></td>
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## CEB publications

Search the Law Library’s online catalog, MORT, for the location of specific titles listed below -- most CEB books are located in the Library’s RESERVE area. All CEB titles below are also available online from CEB OnLaw.

To access CEB OnLaw, go to: [http://www.law.ucdavis.edu/library/databases/index.html#C](http://www.law.ucdavis.edu/library/databases/index.html#C)

- A Litigator’s Guide to Effective Use of ADR (CEB)
- California Administrative Hearing Practice (CEB)
- California Administrative Mandamus (CEB)
- California Attorney Fee Awards (CEB)
- California Attorney’s Guide to Damages (CEB)
- California Civil Appellate Practice (CEB)
- California Civil Discovery Practice (CEB)
- California Civil Procedure Before Trial (CEB)
- California Civil Writ Practice (CEB)

## CEB Action Guides

Search the Law Library’s online catalog, MORT, for the location of specific titles listed below -- most CEB publications are located in the Library’s RESERVE area. All CEB titles below are also available online from CEB OnLaw.

To access CEB OnLaw, go to: [http://www.law.ucdavis.edu/library/databases/index.html#C](http://www.law.ucdavis.edu/library/databases/index.html#C)

- Creating Your Discovery Plan (CEB)
- Enforcing Civil Money Judgments (CEB)
- Handling Civil Appeals (CEB)
- Handling Depositions (CEB)
- Handling Expert Witnesses in California Courts (CEB)
- Handling Motions to Compel & Other Discovery Motions

- Handling Subpoenas (CEB)
- Meeting Statutory Deadlines: During and After Litigation
- Obtaining a Writ of Attachment (CEB)
- Obtaining Discovery: Initiating & Responding to Discovery Proc.
- Preparing for Trial (CEB)
- Laying a Foundation to Introduce Evidence (CEB)
Civil Litigation Practice & Procedure

Rutter Group - California Practice Guides

Location - Law Library: RESERVE

Alternative Dispute Resolution
Bankruptcy
Civil Appeals & Writs
Civil Procedure Before Trial
Civil Trials & Evidence
Corporations
Employment Litigation
Enforcing Judgments & Debts
Family Law

Online: Westlaw

Federal Civil Procedure Before Trial
Federal Civil Trials and Evidence
Federal 9th Circuit Civil Appellate Practice
Insurance Litigation
Landlord Tenant
Personal Injury
Probate
Professional Responsibility
Real Property Transactions

Matthew Bender (LexisNexis)

Location - Law Library: RESERVE & STACKS

California Deposition and Discovery Practice (Reserve)
California Evidentiary Foundations (Reserve)
California Forms Of Pleading and Practice (Stacks - KFC1010 A65 C34)
California Points & Authorities (Stacks - KFC1010 B46, Level 3)

Online: Lexis

California e-Discovery & Evidence (Stacks - KFC1021 E43 M37)
California Trial Handbook 3d (Reserve)
Cotchett, California Courtroom Evidence (Reserve)
Deskbook on the Management of Complex Civil Litigation (Stacks - KFC 995 D47)

The Expert Series by West

Location - Law Library: RESERVE & STACKS

California Affirmative Defenses (Reserve)
California Civil Courtroom Handbook & Desktop Reference (R)
California Motions (Reserve)

Online: Westlaw

Dunne on Depositions in California (Reserve)
Overly on Electronic Evidence in California (Stacks - KFC1038 O94)
Simons California Evidence Manual (Stacks - KFC1030 S57)

Bancroft-Whitney's California Civil Practice

Location - Law Library: RESERVE

Business Litigation
Civil Rights Litigation
Employment Litigation
Environmental Litigation
Family Law Litigation

Online: Westlaw

Probate & Trust Litigation
Procedure: Civil and Civil Appellate
Real Property Litigation
Torts
Worker’s Compensation

Other Bancroft-Whitney:
California Civil Discovery by James E. Hogan
(Reserve - not on Westlaw)

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### Civil Litigation Practice & Procedure

#### California Court Rules

Rules of Court are jurisdiction-specific and contain detailed requirements and additional information such as definitions/terminology, computation of time, effective date of filing, timing/deadlines and format specifications for papers filed with the court. It is critical to become proficient in the rules that apply to the court involved the matter you are researching and to keep up with changes made to the rules.

- **California Rules of Court** (California Courts Web Site)
  - Online: [California Courts](http://www.courtinfo.ca.gov/rules/)
- **California Rules of Court, State** (West)
  - Location: KFC30.5 .W45 - Stacks & Reserve
  - Online: Westlaw
- **Northern California Local Court Rules - Superior Courts** (West)
  - Location: KFC 992 A195 Reserve
  - Online: Westlaw
- **Central California Local Court Rules - Superior Courts** (West)
  - Location: KFC 992 A193 Reserve
  - Online: Westlaw
- **California Rules of Court, Federal District Courts** (West)
  - Location: KFC30.5 .W45 - Stacks & Reserve
  - Online: Westlaw
- **California Rules of Court, Federal Bankruptcy Courts** (West)
  - Location: KFC30.5 .W45 - Stacks & Reserve
  - Online: Westlaw

#### California Jury Instructions - Civil

Jury Instructions are useful to gather authorities (such as statutes or case law) when researching certain types of issues even when you are not directly involved in litigation.

- **California Jury Instructions, Civil: Book of Approved Jury Instructions** (BAJI)
  - prepared by the Committee on Standard Jury Instructions, Civil, of the Superior Court of Los Angeles County
  - Location: KFC 1047 .A65 C35 RESERVE
  - Online: Lexis - CAL;BAJI
  - Online: Westlaw - CA-BAJI
- **California Forms of Jury Instruction** (Matthew Bender)
  - Civil jury instructions for actions not covered in BAJI.
  - NOT CARRIED BY UCD
  - Online: Lexis CAL; CFJURY
- **Judicial Council of California Civil Jury Instructions** (CACI)
  - drafted under the auspices of the Judicial Council of California
  - Location: KFC1047 A65 RESERVE
  - Online: Lexis CAL; CJCJUR
  - Online: Westlaw - CACI

#### California Judicial Profiles

Once a judge has been assigned to active litigation, it is a good idea to seek out biographical information on the judge. A couple of publishers make available such judicial profiles. Also, Lexis & Westlaw have created online tools to generate judicial profile reports on the caseload and nature of suit handled by a particular judge — although state court analyses are being added, such reports have initially been limited to analyzing the work of federal judges and can be costly (typically not available to law school Lexis/Westlaw accounts). It can be challenging to obtain judicial profiles for judges acting as arbitrators or mediators — and these may have to be requested from the arbitration or mediation service being used by the parties. Some libraries save (rather than discard) the Judicial Profiles (Daily Journal Corp) of retired judges as they may later serve as arbitrators or mediators in retirement. Some biographical information can be pieced together from legal news articles, try [LegalTrac](http://www.law.ucdavis.edu/library/databases/index.html#L), or legal news databases on Lexis and Westlaw.

- **California Courts and Judges** (James Publishing)
  - Location: KFC 955 .A972 RESERVE
- **Northern California Judicial Profiles** (Daily Journal Corporation)
  - Location: KFC 980 .J83 RESERVE
- **Southern California Judicial Profiles** (Daily Journal Corporation)
  - Location: KFC 980 .J84 RESERVE
## Form Books

Legal forms are found not only in form books and at official court web sites, but are also in treatises, often in an Appendix, at the end of a chapter or in a separate compact disk (“CD”). Most of the Rutter Group and CEB treatises outlined above include sample forms. Inquire at the Reference Desk about any forms CD’s available for specific titles. Some forms are specified in the California Codes, try browsing the LARMAC Index under “FORMS” (RESERVE KFC 40 L37). Below are some suggested sources for locating forms:

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<td><strong>West’s California Judicial Council Forms (West)</strong></td>
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<td><strong>Judicial Council Forms</strong></td>
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<tr>
<td><strong>California Civil Litigation Forms Manual (CEB)</strong></td>
<td>KFC 1020 .A65 C34 RESERVE &amp; STACKS</td>
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<tr>
<td><strong>California Forms of Pleading and Practice (Matthew Bender)</strong></td>
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<td><strong>California Points and Authorities (Matthew Bender)</strong></td>
<td>KFC 1010 .B46</td>
<td>Lexis</td>
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<tr>
<td><strong>Fee Agreement Forms Manual, by Bob Pickus (CEB)</strong></td>
<td>KFC 77.5 .F43 P53 RESERVE</td>
<td>CEB OnLaw</td>
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<tr>
<td><strong>West’s California Code Forms with Practice Commentary.</strong></td>
<td>KFC 68 .W38</td>
<td>Westlaw</td>
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<tr>
<td><strong>California Transactions: Forms (Bancroft-Whitney)</strong></td>
<td>KFC 68 .C342 1996</td>
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<td><strong>California Legal Forms: Transaction Guide (Matthew Bender)</strong></td>
<td>KFC 68 .C35</td>
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## Alternative Dispute Resolution

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<td>KFC1093 .K54 RESERVE</td>
<td>Westlaw</td>
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<td><strong>A Litigator’s Guide to Effective Use of ADR in California</strong> (CEB)</td>
<td>KFC1093 .L57 STACKS</td>
<td>CEB OnLaw</td>
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<tr>
<td><strong>California Arbitration and Mediation Practice Guide: Court-Connected ADR (Lawpress)</strong></td>
<td>KFC1094 T65</td>
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<td><em>California Criminal Law</em> (Witkin Legal Institute)</td>
<td>Location: KFC1100 .W582 - Stacks &amp; Reserve Online: Lexis &amp; Westlaw</td>
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<td><em>California Criminal Defense Practice</em> (Matthew Bender)</td>
<td>Location: KFC 1115 .A6 C34 RESERVE Online: Lexis</td>
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<tr>
<td><em>California Criminal Law: Procedure and Practice</em> (CEB)</td>
<td>Location: KFC 1155 C35 RESERVE Online: <a href="#">CEB OnLaw</a></td>
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<tr>
<td><em>California Criminal Forms and Instructions</em> (Bancroft-Whitney)</td>
<td>Location: KFC 1155 A65 R83 1993 Online: Westlaw</td>
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<tr>
<td><em>Levenson on California Criminal Procedure</em> (West)</td>
<td>Location: KFC 1155 L485 RESERVE Online: Westlaw</td>
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<tr>
<td><em>Appeals &amp; Writs in Criminal Cases</em> (CEB)</td>
<td>Location: KFC 1174 A96 2000 Online: <a href="#">CEB OnLaw</a></td>
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<tr>
<td><em>California Criminal Discovery</em> (Lexis)</td>
<td>Location: KFC 1160.5 P57 1999 RESERVE Online: Lexis</td>
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**Jury Instructions - Criminal**

| California Jury Instructions, Criminal (CALJIC)                  | Location: KFC 1171 .A65 S86 RESERVE Online: Lexis & Westlaw                                |        |
| Criminal Jury Instructions (CALCRIM) by Judicial Council of California | Location: KFC 1171 J83 RESERVE Online: Lexis & Westlaw                                      |        |
| Forecite: Latest Developments in California Criminal Jury Instructions | Location: KFC 1171 .A65 F67 RESERVE                                                          |        |

**Contracts**

| Business Buy-Sell Agreements (CEB) (Reserve)                     | Location: KFC 1171 .A65 S86 RESERVE Online: Lexis & Westlaw                                |        |
| California Law of Contracts (CEB) (Stacks - KFC215 K86, Level 3) | Location: KFC 1171 J83 RESERVE Online: Lexis & Westlaw                                      |        |
| Drafting Business Contracts: Principles, Techniques and Forms (CEB) (Reserve) | Location: KFC 1171 .A65 F67 RESERVE                                                          |        |

**Corporations & Business Entities**

| California Corporation Laws - Ballantine & Sterling (Matthew Bender) | Location: KFC 345 .A6 B34 Stacks, Level 3 Online: Lexis                                     |        |
| California Practice Guide: Corporations (Rutter Group)             | Location: KFC345.A6 F75  RESERVE Online: Westlaw                                           |        |
| Marsh's California Corporation Law (Aspen Law & Business)         | Location: KFC 345 .M37 Stacks, Level 3                                                     |        |

**CEB publications:** Search the Law Library’s online catalog, MORT, for the location of specific titles listed below – most CEB books are located in the Library’s RESERVE area. All CEB titles below are also available online from [CEB OnLaw](#).

- Advising California Nonprofit Corporations (CEB)
- Advising California Partnerships (CEB)
- California Franchise Law and Practice (CEB)
- Counseling California Corporations (CEB)
- Forming and Operating California Limited Liability Companies (CEB)
- Organizing Corporations in California (CEB)
- Selecting and Forming Business Entities (CEB)

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## Employment & Labor Law

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<td>KFC556 .A94 RESERVE</td>
<td>CEB OnLaw</td>
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<tr>
<td><strong>California Employment Law (Matthew Bender/Lexis)</strong></td>
<td>KFC 556 .C35 RESERVE</td>
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<tr>
<td><strong>California Practice Guide: Employment Litigation</strong></td>
<td>KFC572 .C35 RESERVE</td>
<td>Westlaw</td>
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<tr>
<td><strong>California Civil Practice: Employment Litigation</strong></td>
<td>KFC995 .C355 RESERVE</td>
<td>Westlaw</td>
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## Environmental Law

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<td><strong>California Civil Practice: Environmental Litigation</strong></td>
<td>KFC 995 .C356 RESERVE</td>
<td>Westlaw</td>
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<tr>
<td><strong>Practice Under the California Environmental Quality Act (CEB)</strong></td>
<td>KFC 610 .K67 STACKS &amp; RESERVE</td>
<td>CEB OnLaw</td>
</tr>
<tr>
<td><strong>California Environmental Law and Policy: a Practical Guide</strong></td>
<td>KFC610 .H47 RESERVE</td>
<td>not online</td>
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<tr>
<td><strong>Guide to CEQA - California Environmental Quality Act</strong></td>
<td>KFC 610 A15 G85 RESERVE</td>
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## Family Law

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<tr>
<td><strong>California Family Law: Practice and Procedure</strong> (Matthew Bender/Lexis)</td>
<td>KFC 115 .A6 C34 RESERVE</td>
<td>Lexis</td>
</tr>
<tr>
<td><strong>California Practice Guide: Family Law</strong> (Rutter Group/West)</td>
<td>KFC126 .H64 RESERVE</td>
<td>Westlaw</td>
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</table>

**CEB publications**: Search the Law Library’s online catalog, MORT, for the location of specific titles listed below -- most CEB books are located in the Library's RESERVE area. All CEB titles below are also available online from CEB OnLaw.

- California Child Custody Litigation and Practice (CEB)
- California Domestic Partnerships (CEB)
- California Juvenile Dependency Practice (CEB)
- California Marital Settlement and Other Family Law Agreements (CEB)
- Dissolution Strategies: From Intake to Judgment (CEB)
- Dividing Pensions and Other Employee Benefits in California Divorces (CEB)
- Domestic Violence Remedies in California Family Law Cases (CEB)
- Family Law Financial Discovery (CEB)
- Practice Under the California Family Code: Dissolution, Legal Separation and Nullity (CEB)
# Probate & Estate Planning Law

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<tr>
<th>Title</th>
<th>Location</th>
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<tbody>
<tr>
<td>California Practice Guide: Probate (Rutter Group/West)</td>
<td>KFC205.A6 R67 RESERVE</td>
<td>Westlaw</td>
</tr>
<tr>
<td>California Civil Practice: Probate &amp; Trust Litigation (Bancroft-Whitney/West)</td>
<td>KFC995 .C358 RESERVE</td>
<td>Westlaw</td>
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<tr>
<td>CEB publications: Search the Law Library's online catalog, MORT, for the location of specific titles listed below -- most CEB books are located in the Library’s RESERVE area. All CEB titles below are also available online from CEB OnLaw.</td>
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To access CEB OnLaw, go to: [http://www.law.ucdavis.edu/library/databases/index.html#C](http://www.law.ucdavis.edu/library/databases/index.html#C)

- California Decedent Estate Practice (CEB)
- California Estate Planning (CEB)
- California Local Probate Rules (CEB)
- California Trust Administration (CEB)
- California Trust and Probate Litigation (CEB)
- California Will Drafting (CEB)
- Complete Plans for Small and Mid-Size Estates
- Drafting California Irrevocable Trusts (CEB)
- Drafting California Revocable Trusts (CEB)
- Administering a Single-Person Trust After Settlor’s Death (Action Guide)
- Handling a Fiduciary Accounting (Action Guide)
- Handling a Probate (Action Guide)
- Special Needs Trusts: Planning, Drafting, and Administration
- Transferring Property Without Probate (Action Guide)

# Real Property & Landlord Tenant Law

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<td>KFC145 .F75 RESERVE</td>
<td>Westlaw</td>
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<tr>
<td>California Practice Guide: Real Property Transactions (Rutter Group/West)</td>
<td>KFC150 .G74 RESERVE</td>
<td>Westlaw</td>
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<tr>
<td>California Real Estate Law and Practice (Matthew Bender/Lexis)</td>
<td>KFC 140 .B46 STACKS</td>
<td>Lexis</td>
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<tr>
<td>California Real Estate - Miller &amp; Starr (Bancroft-Whitney/West)</td>
<td>KFC 140 .M55 RESERVE &amp; STACKS</td>
<td>Westlaw</td>
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- California Easements and Boundaries: Law and Litigation (CEB)
- California Eviction Defense Manual (CEB)
- California Landlord-Tenant Practice (CEB)
- California Real Property Remedies and Damages (CEB)
- California Real Property Sales Transactions (CEB)
- Real Property Exchanges (CEB)
- Handling a Real Property Foreclosure (Action Guide)
- Handling Real Property Sales Transactions (Action Guide)
- Handling Unlawful Detainers (Action Guide)

# Taxation

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<tr>
<td>Business Taxes Law Guide - State Board of Equalization (&quot;BOE&quot;)</td>
<td>KFC898.A33 C35</td>
<td>California BOE web site</td>
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<tr>
<td>California Tax Reporter (CCH)</td>
<td>KFC 860 .A6 .C65 MAIN READING</td>
<td></td>
</tr>
<tr>
<td>Property Taxes Law Guide - State Board of Equalization (&quot;BOE&quot;)</td>
<td>KFC880 .A86</td>
<td>California BOE web site</td>
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<tr>
<td>Taxing California Property (Thomson/West)</td>
<td>KFC881 .E35</td>
<td>Westlaw</td>
</tr>
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Tort, Personal Injury & Workers Compensation Law

California Workers Compensation Law (Matthew Bender/LexisNexis)  
Location: KFC 592 .H47 STACKS  
Online: Lexis - CAL;CALCOM

California Uninsured Motorist Law (Matthew Bender/LexisNexis)  
Location: KFC 298 .A86 C54 STACKS  
Online: Lexis - CAL;CAUIML

CEB publications: Search the Law Library's online catalog, MORT, for the location of specific titles listed below -- most CEB books are located in the Library's RESERVE area. All CEB titles below are also available online from CEB OnLaw.

To access CEB OnLaw, go to: http://www.law.ucdavis.edu/library/databases/index.html#C

California Automobile Insurance Law Guide (CEB)  
California Government Tort Liability Practice (CEB)  
California Personal Injury Proof Book (CEB)  
California Tort Damages (CEB)  
California Tort Guide (CEB)  
California Uninsured Motorist Practice (CEB)  
California Workers' Compensation Practice (CEB)  
California Workers' Damages Practice (CEB)  
Meeting Statutory Deadlines: Workers’ Compensation (Action Guide)

Other Publishers by Topic

Some titles are not owned by Mabie Law Library. If you wish to explore further, a list of other specialty publishers is provided below and you may check the publisher’s web sites for additional information:

Business and corporations law:  
State of California Bar - Business Section  
To view list of publications:  http://businesslaw.calbar.ca.gov/Publications.aspx

Environmental, Water Law, Land Use Planning & Zoning, Mining, Transportation, Public Contracts & Education:  
Solano Press  
To view a list of publications, go to: http://www.solano.com/

American Council of Engineering Companies  
To view a list of publications, go to: http://www.celsoc.org/store_products.asp

Construction Law, Public Contracts and Mechanics' Liens:  
BNI Books  
To view a list of publications, go to: http://www.bnibooks.com/shopdisplayproducts.asp?id=8&cat=Legal

Labor & Employment:  
Castle Publications Ltd  
To view a list of publications, go to: http://www.castlepublications.com/

Litigation, wide range of topics:  
James Publishing  
To view a list of publications, go to: http://www.jamespublishing.com/

Persons (non-lawyers) representing themselves:  
Nolo Press  
To view a list of publications, go to: http://www.nolo.com/