FACULTY SERVICES GUIDE
2018 - 2019

Services

- Library Liaison Program
- Acquisition & Delivery of Materials
- Reference & Research Assistance
- Course Support
- Databases
- Current Awareness

Contacts

Reference Desk: 752-0210
Email: lawlibref@ucdavis.edu

Director: Judy Janes
752-3328
jcjanes@ucdavis.edu

Reference Librarians: Peg Durkin, Head of Public Services
752-3340, mmdurkin@ucdavis.edu
Elisabeth McKechnie - 752-1916, emckechnie@ucdavis.edu
Rachael Smith - 752-3330, rchsmith@ucdavis.edu
David Holt - 752-5112, dbholt@ucdavis.edu
Library Liaison Program

A reference librarian is assigned to each law school faculty member to provide individualized assistance with research projects and services. At any time, however, any reference librarian can assist as needed. Email requests can be sent to lawlibref@ucdavis.edu.

Librarians are available to provide in-class presentations on course specific resources; for examples please see https://law.ucdavis.edu/library/research-guides/. Contact lawlibref@ucdavis.edu or your liaison librarian.

Faculty should contact lawlibref@ucdavis.edu for Lexis, Westlaw or Bloomberg training, or help with setting up Course Reserves, sample exams or other library services.

Acquisition & Delivery of Materials

Purchase Requests:

Faculty purchase requests should be directed to lawlibref@ucdavis.edu.

Document Delivery:

Faculty may request books, articles, reports, etc. through their liaison or by sending a request to: lawlibref@ucdavis.edu. Materials will be delivered in whatever format is available to fulfill the requested material.

ILL Requests:

Materials that are not available on campus can be borrowed elsewhere through Interlibrary Loan. For more detailed information about ILL please see https://www.cdlib.org/services/info_services/instruct/request/

You may direct ILL questions/requests to your liaison librarian or Aaron Dailey at afdailey@ucdavis.edu.

Borrowing Privileges:

Law faculty may borrow law library non-reserve materials for an entire school year.

Materials are subject to recall.

Shields/Other Campus Libraries:

Faculty members may request items from other UC Davis libraries by contacting their liaison librarian or Aaron Dailey. The Law Library can set up a proxy account which will allow the library staff to check items out in your name. RAs and TAs can also set up proxy accounts for faculty. Proxy forms are available at the Law Library’s Circulation Desk. N.B. Please allow time for Shields to process the proxy card form, which can take one to two days. Once the card has been processed only then can materials be checked out from other UC Davis libraries.

Shields Library assesses fines for recalled and overdue items without exception. You will also be charged replacement and billing fees for lost items. Shields will notify faculty members about recalls and overdue items directly by e-mail. For more detailed information about circulation policies and fines, please go to Shields webpage https://www.library.ucdavis.edu/library-policies/
Reference & Research Assistance

**Faculty Research Support:** Reference librarians assist with short-term or in-depth research projects involving legal, interdisciplinary or empirical research. Law Librarians are available to provide training to faculty in the use of all electronic resources. Contact lawlibref@ucdavis.edu for assistance.

**RA Training and Support:** Reference librarians are available to meet with faculty and research assistants, individually or in groups, to advise on research projects and to provide training sessions on utilizing legal and non-legal sources. Group training sessions for research assistants are offered several times a year. Please note, the sooner the requests for training is made, especially when more than one RA will be working on the same project, the easier it is for all to coordinate.

Course Support

**Course Reserves:** The Law Library maintains an area behind the Circulation Desk for Course Reserves. Photocopied materials are supplied by Faculty Support Staff.

Items for Course Reserve *should be furnished 24 hours in advance of notifying your class*, as this will allow for proper processing of the materials. Non-library materials will be returned to faculty at the end of the semester.

**Exams:** The library maintains an online database of past exams/answers. Access to this database is password protected. Please furnish the library with electronic copies of exams that can be uploaded to the database. Answer memos while not required are greatly appreciated. E-mail exam files to lawlibref@ucdavis.edu.

**Course-Specific Research Guides/In Class Presentations:** Librarians will prepare a course-specific research guide for a particular class, upon request, which is especially helpful to students who are preparing a research paper. Librarians will provide an in-class presentation to review resources and discuss course specific research tips and techniques, for examples please see https://law.ucdavis.edu/library/research-guides/.

**Complimentary/Evaluation Copies:** Many legal publishers provide complimentary review copies to law faculty for certain texts used in course instruction. To facilitate the ordering of review copies, please contact Faculty Support for assistance.
Databases

**Selected library databases are listed below. See the library’s webpage at:**
https://law.ucdavis.edu/library/find/databases.html for a complete list and linked access.

**Remote access to the law library databases is available through EZProxy links:**

- Once a database/or link is selected, it will ask for your Kerberos username and passphrase.
- Westlaw, Lexis Advance, and Bloomberg Law can be remotely accessed directly without going through the Law Library’s webpage.

**For access questions or password assistance contact** lawlibref@ucdavis.edu

### Newspapers:

**Current & Historical (ProQuest)**
Current full-text of the Los Angeles Times, New York Times and the Wall Street Journal. For historical back files, see ProQuest Historical Newspapers

**Access World News - Newsbank**
Provides full-text of a large number of California and U.S. newspapers including S.F. Chronicle (1985-), Sacramento Bee Historic (1857–1983) and Current (1984 - within last 24 hours), and the Davis Enterprise (1997). In addition, Access World News from NewsBank covers over 600 U.S. and over 700 international sources; including a selection of Spanish language newspapers from the United States and other countries.

**Factiva**
Factiva provides access to global news and business information, including local newspapers, same-day newswires, company reports, and media programs. Provides company information including market data and competitors. Includes full-text of the Wall Street Journal. Coverage in more than 20 languages.

### Legal News:

**Los Angeles │San Francisco Daily Journal**
Provides online access to the legal newspaper from 1998—current. For access, please stop by the Reference Desk ALM Media on Lexis Advance

The American Lawyer, Corporate Counsel, The National Law Journal, LegalTech News, etc., are some of the ALM Media sources available through Lexis Advance. **N.B. There is a couple day delay from what is posted on the ALM website and what appears on Lexis Advance.**

**Bloomberg BNA Law Reports Email Notification**
Faculty have unlimited access to Bloomberg BNA Law which includes BNA treatises and reporters online covering a wide range of legal topics. BNA Law Report email notifications include: Antitrust & Trade Regulation, Criminal Law, Environment, Intellectual Property, Privacy & Security, Tax & Accounting, International Trade, and others.

### Cheetah (product of Wolters Kluwer):

Cheetah has online treatises which include Corporate Governance, Cyberlaw, Securities and other business law topics; as well as treatises on International Arbitration through KluwerArbitration.com.

### Taxnotes® (product of Tax Analysts):

TaxNotes® offers primary materials through the Federal and State Research Libraries and secondary materials such as, Tax Notes®, State Tax Today® and Tax Notes International®.

### JustisOne:

JustisOne is a full-text database, allows for searching the case law, statutory and regulatory law of the United Kingdom.

**England and Wales case law:**
- House of Lords / Supreme Court 1852 onwards
- Privy Council 1999 onwards
- Court of Appeal (Civil Division) 1951 onwards
- Court of Appeal (Criminal Division) 1963 onward
- High Court Statutes 1235 onwards

**Legislation:**
- Statutes 1235 onwards
- Statutory Instruments 1671 onwards
- Local & Private Acts 1797 onwards

### United States Supreme Court Records and Briefs 1832 - 1978:

U.S. Supreme Court Records & Briefs is a historical database Includes briefs, applications for writ, oral transcripts, petitions, etc. for both argued and cert denied cases, for years 1832-1978.

### TRAC (Transactional Records Access Clearinghouse):

TRAC is a Syracuse University database provides statistics, data, and comparative analysis about staffing, spending and enforcement activities of the federal government including figures for the U.S. Courts and federal agencies e.g. IRS, FBI, DEA, ATF and Immigration & Customs Enforcement. Coverage is 1996-present.
Current Awareness Services

Set up email alerts to receive current awareness updates on specific topics of interest. For assistance in setting up alerts, contact your librarian liaison or send a request to lawlibref@ucdavis.edu.

Monitoring legal developments:
The Mabie Law Librarians monitor and report on a wide range of legal topics.

For key Federal and California legal news see the Library Legal News https://law.ucdavis.edu/library/news/ or follow us on Twitter @UCDMabieLawLib.

If there are resources or topics of interest be sure to let your librarian liaison know so that we may alert you about developments of interest.

In addition, let us know if you need assistance with email alerts in Lexis, Westlaw or Bloomberg. These email alerts are searches which run at regular intervals with the results delivered directly to your email.

Current Index to Legal Periodicals (CILP):
CILP is available 4-6 weeks before other commercial legal periodical indexes.

For a list of law reviews and journals indexed by CILP, go to: http://lib.law.washington.edu/CILP/period.html. As of 7/12/2018, over 650+ titles covered by CILP.

CILP: This Week & Last Week
To review all materials recently indexed, with all the HeinOnline links set to the law library’s EZProxy, please see http://law.ucdavis.libguides.com.proxy.law.ucdavis.edu/CILP/access

SmartCILP
To obtain an authorization code, please contact Dave Tawatao (e-mail: cilptech@u.washington.edu; (206) 543-4089; FAX: (206) 685-2165).

Use this link http://depts.washington.edu/scilp/scilp3.cgi to create a profile to receive email alerts identifying newly published journal articles in specific journals or special areas of interest, with links to the full-text of the article in Lexis, Westlaw, or HeinOnline.

Bloomberg BNA/Tax Analysts:
Create customized email alerts as new information is added to these databases.
Current Awareness Services

Recent Acquisitions:

To view timely materials that have been recently acquired and are available in the law library, please see:

1) Our Recent Acquisitions page

2) Our virtual display on the monitor located on the Circulation Desk

3) Our book display in the Main Reading Room

4) Our Law Library News page
https://law.ucdavis.edu/library/notices/ or follow us on Twitter @UCDMabieLawLib.

SSRN and BePRESS:

Receive alerts for faculty working papers in your areas of interest.

Any questions regarding submissions to SSRN/BePRESS, should be directed to: Kelley Weiss (kweiss@ucdavis.edu) in the Law School External Relations Department.

ExpressO & Scholastica:

Faculty may submit articles using: ExpressO or Scholastica.

Questions regarding submissions should be directed to: Kristina Do-Vu, (kfcdol@ucdavis.edu) in the Accounting Department.

Archives & Faculty Display Cases

The library maintains a collection of faculty writings. Exhibits of recent faculty scholarship are located in display cases in the hallway outside the library lobby.

To help maintain the currency of the collection, please send a print copy of each of your publications to Elisabeth McKechnie in the Law Library. Due to lack of space, faculty will be asked to choose a limited number of items for display.