



UC DAVIS  
SCHOOL OF LAW

# CAREER NEWS

A NEWSLETTER CREATED BY THE UC DAVIS SCHOOL OF LAW CAREER SERVICES OFFICE

August 3, 2017

## Fall OCI Tips and Reminders

The fall on-campus interview season is well underway! Don't forget to check your email for important updates, changes and reminders.

In the meantime, make sure your calendar is marked with the following upcoming deadlines:

### **Fall OCI sessions:**

***Session:***

August 28 - September 1

Location: King Hall

**Bid Deadline: Aug 7**

***Session:***

September 5-8

Location: King Hall

**Bid Deadline: Aug 15**

### **Resume Collections:**

***Session:***

August Resume Collection

**Bid Deadline: Aug 24**

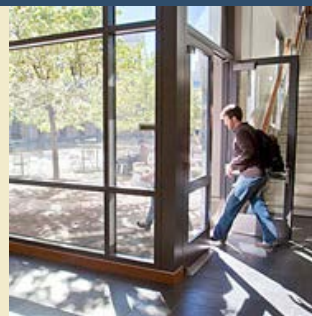
*Questions about how to place a bid, how to manage multiple interviews and/or uploading your documents? Read on for important OCI related tips!*

### **How do I place bids?**

Bidding for OCI, Off-Campus and Resume Collections opened June 9th. Before you can place bids, you need to upload documents in your *Documents* section. The *Apply* button will only appear once you have uploaded all the documents an employer is requesting. If an employer has requested a document that you have not uploaded it will say "not selected" in the *Bid/Application Details* area of the posting; once uploaded a drop-down menu will appear. Some employers will ask for *Other Documents*; the other documents requested will be listed in the *Additional Requests* section of the posting.

### **Is there an advantage to bidding early?**

No, but do not wait until the last minute to complete your applications in case you have questions that you did not anticipate about Symplicity or the bidding process. Employers do not have access to student bids during the bidding period. The day after the bidding deadline is when employers receive access to application materials. Although they will have access to your application materials after the bidding deadline, they cannot see when you placed your bid.



[Alumni Directory](#)

[Job Search Resources](#)

[Symplicity](#)

[Career News Archives](#)

[Archive of Recorded  
CSO Presentations](#)

### **Walk-In Hours:**

Formal walk-in hours will resume in the Fall. In the meantime, counselors are available throughout the summer to review materials, discuss strategy and meet in-person.

Call **530.752.6574** or email [careerservices@law.ucdavis.edu](mailto:careerservices@law.ucdavis.edu) to schedule an appointment.

### **Multiple Interviews**

Some employers are interviewing for multiple locations. Keep an eye out for a symbol signifying "no multiple interviews" (a triangle with an explanation point inside). For these employers, students can only have one interview and will be considered for all offices or their office preference.

### **TRANSCRIPTS**

Transcript information can be found at the Registrar's [Transcript and Enrollment Verification](#) webpage. Enrolled students can download advising or "**Unofficial Transcripts**" in a .pdf format using [MyUCDavis](#). To navigate to the transcript options, follow these steps:

- Log-in to [MyUCDavis](#)
- Choose "Academics"
- From the drop-down menu under "Academics" select "Student Record"
- Once on the "Student Record" page, choose the option for "Academics"
- Once on the "Academics" page, there are two options for transcripts, "order and official" and "unofficial" transcripts.
- Select "Unofficial Transcript"

These instructions can be used to request an "**Official Transcript**" as well. Simply follow the same navigation but select the appropriate option for ordering an "Official Transcript" instead.

### ***Undergrad or Non-Law School Transcripts:***

Some employers request an undergraduate or other non-law school transcript as part of your OCI application. You will need to create and upload an unofficial grade sheet onto Symplicity. Select the *Other Document* button in your *Documents* section for uploading non-law school transcripts onto Symplicity. If you have multiple non-law school transcripts you may need to combine them into one unofficial grade sheet before uploading.

### **OCI Questions:**

Please contact Kim Thomas at 530.754.5719 or [oci@law.ucdavis.edu](mailto:oci@law.ucdavis.edu) with questions pertaining to Symplicity, OCI, Off-Campus or Resume Collections.

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## **Attorney General Honors Program**

The online application for the Attorney General's Honors Program (HP) and Summer Law Intern Program (SLIP) opened on July 31, 2017. The HP is the largest and most prestigious federal entry-level attorney hiring program of its kind and the SLIP is the Department's competitive recruitment program for compensated summer internships.

**The deadline for law students and eligible graduates to apply to these programs is Tuesday, September 5, 2017.**

The online application is accessible via:

<https://www.avuedigitalservices.com/casting/aiportal/control/mainmenu?agency=dojoarm>.

The [application tips and checklist](#) is a helpful tool for applicants before starting the [online application](#). In addition, please see the links below for specific information about participating offices, number of available positions, eligibility information, and answers to frequently asked questions.

HP: <https://www.justice.gov/legal-careers/entry-level-attorneys>

SLIP: <https://www.justice.gov/legal-careers/summer-law-intern-program>

Last week, the Office of Recruitment and Management hosted a webinars discussing the HP and SLIP. The link to a recording of one of webinars is available at: <http://ecs.acms.com/p9scdgyz9r/>. In addition, attached to this email please find a copy of the presentation. Please share the link and presentation with your students.

More information on all of the DOJ's legal hiring programs is online at <https://www.justice.gov/legal-careers>.

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## Summer Job Fairs

There are a number of career fairs held over the summer focusing on different geographic regions and practice areas. Visit the links below for more information or make an appointment with the [Career Services Office](#) to discuss whether you should consider participating in any of these events.

Lavender Law Conference & Career Fair (Symplicity ID 353205)

<http://www.lgbtbar.org/annual/register/>

Northwest Minority Job Fair (Symplicity ID 353692)

<http://www.nwmjf.org/>

Hispanic National Bar Assoc (Symplicity ID 353693)

<http://hnba.com/2017-annual-convention/registration/>

Minnesota Minority Recruitment Conference (Symplicity ID 353701)

<http://diversityinpractice.org/initiatives/mmrc/>

Western Regional Black Law Student Association (WRBLSA) Southern CA Fair (Symplicity ID 353900)

<http://tinyurl.com/wrblsa1>

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## Mark Your Calendar - 2017 Equal Justice Works Conference and Career Fair Registration Opens August 14th

The **Equal Justice Works Conference and Career Fair** will be **October 27 & 28** in **Washington D.C.** This event the largest national public interest law career fair in the country with more than 165 public interest employers conducting interviews for internships and full-time jobs and hosting informal "Table Talk" sessions with over 1,200 students and recent graduates.

Student registration opens August 14<sup>th</sup>. [Click here](#) to see the growing employer list. If you receive interviews, there may be some funding to assist with travel.

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## 2018-2020 Project Based Fellowship Applications Are Now Open

[Equal Justice Works](#) Fellowship applications are due September 27, 2017. [Skadden](#) Fellowship applications are due September 18, 2017.

EJW is putting on lots of events and has uploaded tons of material to help students with the applications process:

- **Join Equal Justice Works for a Live Fellowships Twitter Chat:** Tomorrow, Friday, August 4, EJW will host a live Twitter Q & A with current Fellows and their host organizations, so you can get real-time help from the pros! From 9 am to 10 am PST, Olivia Jerjian ('16) of DC's Legal Counsel for the Elderly (@LCEinDC) and Brook Hill ('16) of The Washington Lawyers' Committee for Civil Rights and Urban Affairs (@WashLaw4CR) will tweet their best application tips. Start sending your questions to [fellowships@equaljusticeworks.org](mailto:fellowships@equaljusticeworks.org) now, or get involved in real time by including #AskAFellow or #AskAHost in your tweet. You can follow EJW at @EJW\_org!

## • Learn how to Apply for Fellowships:

1. [Download the Application Guide](#), filled with best practices and strategies for finding a partner organization, designing a project, and more.
2. [Register for an Application Tips webinar](#) focused on the 2018 application. Candidates will be introduced to the Fellowship, given tips for submitting a competitive application, and will be able to ask EJW staff any questions live. Candidates may register to receive a recording immediately following the webinar. Webinars are available August 8<sup>th</sup> and August 23<sup>rd</sup> from 12 pm - 1 pm.
3. Review what issue areas and geographic regions Sponsors prefer to help you create a competitive and appealing application. Check out EJW's [Sponsor Preferences](#) page often for new additions.

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## SCBA Solo & Small Practice Division Event

Interested in starting your own practice some day? The SCBA Solo/Small Practice Division is hosting a presentation on "*Choosing the Right Business Entity for Your Small Practice*," preceded by a brief networking reception.

**When:** August 8, 2017, 5:00-7:00pm

**Where:** SCBA Event Center  
425 University Ave., Suite 120  
Sacramento, CA

More information, including how to register, can be found [here](#).

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## 1st Amendment and Media Law Diversity Moot Court Competition

The ABA Forum on Communications Law invites qualified law students to apply to participate in the 10th Annual First Amendment and Media Law Diversity Moot Court Competition. The competition is open to minority law students interested in the practice of media law.

The Semi-Final and Final Rounds of the Competition will be held during the Forum on Communications Law's 23rd Annual Conference, which will take place at the Silverado Resort and Spa, Napa Valley, CA, from February 28-March 3, 2018. Travel and accommodations are paid for semi-finalists. \$5,000 total in cash prizes will be awarded!

**The final application deadline is Monday, September 11, 2017.**

For more information and official competition rules, visit the [Moot Court Competition webpage](#).

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## Updated DA and PD Hiring Guides

For students interested in researching and submitting direct applications for opportunities with California District Attorney's offices and Public Defender's offices, the Interview and Hiring Guides for California District Attorney and Public Defender Offices have been updated and are available on the Career Services website:

<https://intranet.law.ucdavis.edu/community/career/files/Prosecutor-Interview-and-Hiring-Guide.pdf>

<https://intranet.law.ucdavis.edu/community/career/files/Public-Defender-Interview-and-Hiring-Guide.pdf>

Information includes updates on internship and job opportunities, hiring practices and contacts for each county in California.

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## Judicial Clerkship Opportunities

If you are interested in judicial clerkships, please set up an appointment with [Natalie Butcher](#) in Career Services to discuss your individual clerkship application strategy.

**OSCAR** - Please remember to set up clerkship alerts in your OSCAR account for up-to-date notifications when a judge in your preferred grouping of states has created a new position: <http://oscar.uscourts.gov>. Some judges who are hiring for the **2017** term or later:

U.S. Bankruptcy Judge Deborah Saltzman (Los Angeles, CA) Deadline: Aug. 31, 2017  
U.S. District Court Judge Percy Anderson (Los Angeles, CA) Deadline: Sept. 2, 2017  
U.S. Court of Appeals Judge Andrew Kleinfeld (Fairbanks, AK) Deadline Aug. 23, 2018  
U.S. Court of Appeals Judge Michael Hawkins (Phoenix, AZ) Deadline: Sept. 15, 2017  
U.S. Court of Appeals Judge Jay Bybee (Las Vegas, NV) Deadline: Dec. 31, 2017  
U.S. Bankruptcy Judge Martin Barash (Woodland Hills, CA) Deadline: Sept. 1, 2017  
U.S. District Court Judge Robert Klausner (Los Angeles, CA) Deadline: Sept. 25, 2017  
U.S. Court of Appeals Judge Marsha Berzon (San Francisco, CA) Deadline: Sept. 30, 2019\*  
U.S. Court of Appeals Judge Raymond Fisher (Pasadena, CA) Deadline: Jul. 31, 2018  
U.S. District Court Judge Vince Chhabria (San Francisco, CA) Deadline: Dec. 31, 2017\*  
U.S. District Court Judge Jon Tigar (San Francisco, CA) Deadline: Aug. 31, 2017  
U.S. Bankruptcy Judge Neil Bason (Los Angeles, CA) Deadline: Aug. 30, 2017  
U.S. District Court Judge Anthony Battaglia (San Diego, CA) Deadline: Sept. 1, 2017  
U.S. Court of Appeals Judge Sandra Ikuta (Pasadena, CA) Deadline: June 1, 2018  
U.S. Magistrate Judge Elizabeth Laporte (San Francisco, CA) Deadline: Dec. 1, 2017  
U.S. District Court Judge Beverly O'Connell (Los Angeles, CA) Deadline: Sept. 12, 2017  
U.S. District Court Judge Yvonne Gonzalez Rogers (Oakland, CA) Deadline: Oct. 31, 2017  
U.S. Court of Appeals Judge Mary Briscoe (Lawrence, KS) Deadline: Aug. 31, 2018\*  
U.S. Magistrate Judge Nathanael Cousins (San Jose, CA) Deadline: Nov. 1, 2017  
U.S. Magistrate Judge Frederick Mumm (Los Angeles, CA) Deadline: Nov. 1, 2017  
U.S. District Court Judge Edward Chen (San Francisco, CA) Deadline: Sept. 15, 2017  
U.S. Magistrate Judge Diana Song Quiroga (Laredo, TX) Deadline: Dec. 1, 2017  
U.S. District Court Judge George Wu (Los Angeles, CA) Deadline: Dec. 1, 2017  
U.S. Magistrate Judge Sheri Pym (Riverside, CA) Deadline: Sept. 30, 2017  
U.S. Bankruptcy Judge Scott Yun (Riverside, CA) Deadline: Nov. 30, 2017

Note: \* **These judges have hired King Hall law clerks!**

**Symplicity** - Judges' chambers around the country occasionally post clerkship openings on Symplicity. Please check the website often, as positions are sometimes open only for a short period of time. The following judges are currently hiring:

Associate Justice Richard W. Pollack, Supreme Court of Hawaii (Honolulu, HI). Deadline: Rolling, Sept. 29, 2017. Symplicity ID 354190. Justice Pollack is currently accepting applications for a law clerk with the term starting September 2018. Applications will be accepted on a rolling basis until the position is filled.

The New Jersey Judiciary. Deadline: March 31, 2018. Symplicity ID 353782. Law clerk positions are available at the Supreme Court, Appellate Division, Trial Court, and Tax Court. As of June 19, 2017, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applicants will be contacted directly for interviews on or after June 26, 2017.

**Vermont Guide:** Information on state judicial clerkships can be found in the Vermont Guide: <http://forms.vermontlaw.edu/career/guides>. Contact the Career Services Office at (530) 752-6574 for updated login information.

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## A Sampling of Symplicity

Below is a sampling of career opportunities for students. THIS IS ONLY A SAMPLING, deliberately designed to lure you onto your [Symplicity](#) account, where employers and career advisors add dozens of fascinating semester externships, summer internships and job, jobs, jobs every day! We strongly urge you to get in the habit of perusing these listings frequently. To check out these career opportunities, as well as full descriptions of the job openings, please visit [Symplicity](#).

**City of Elk Grove**

Symplicity ID: 354244

Position: Part-Time Law Clerk

When: Fall 2017

Location: Elk Grove, CA

Deadline: **ASAP**

**San Diego County Office of the District Attorney**

Symplicity ID: 353920

Position: Graduate Law Clerk

When: August 2018

Location: San Diego, CA

Deadline: **October 11, 2017**

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**How to Have a Successful Summer and Other Career Services Presentations -- Video Recordings Available**

Did you miss a Career Services presentation? Recent presentations on topics including **Fall OCI** and **How to Have a Successful Summer** contained key information and are available for you to watch on the intranet in the Mediasite Videos section.

Career Services will also record an **Interview Bootcamp** information session this summer which will go over important interview tips and strategies. **We strongly recommend that you watch the video recording before your interviews.** More information regarding this recording will be sent via email over the summer.

Please contact [Career Services](#) with any questions.



Questions? Contact the Career Services Office at [careerservices@law.ucdavis.edu](mailto:careerservices@law.ucdavis.edu) or call 530.752.6574