



UC DAVIS  
SCHOOL OF LAW

# CAREER NEWS

A NEWSLETTER CREATED BY THE UC DAVIS SCHOOL OF LAW CAREER SERVICES OFFICE

August 10, 2017

## Fall OCI Tips and Reminders

The fall on-campus interview season is well underway! Don't forget to check your email for important updates, changes and reminders.

In the meantime, make sure your calendar is marked with the following upcoming deadlines:

### **Fall OCI session:**

***Session:***

September 5-8

Location: King Hall

**Bid Deadline: Aug 15**

***Session:***

Fall OCI 2017 (Sept 13)

Ventura County District Attorney's Office

**Bid Deadline: August 15 at 11:00pm**

### **Resume Collections:**

***Session:***

Fall 2017 (Morrison & Foerster Resume Collection)

Bidding Deadline: Aug 10 at 11:00pm

They are recruiting for Patent Prosecution and IP Litigation summer associates.

***Session:***

August Resume Collection

**Bid Deadline: Aug 24**

*Have questions about how to place a bid, how to manage multiple interviews and/or uploading your documents? Read on for important OCI related tips!*

### **How do I place bids?**

Bidding for OCI, Off-Campus and Resume Collections opened June 9th. Before you can place bids, you need to upload documents in your *Documents* section. The *Apply* button will only appear once you have uploaded all the documents an employer is requesting. If an employer has requested a document that you have not uploaded it will say "not selected" in the *Bid/Application Details* area of the posting; once uploaded a drop-down menu will appear. Some employers will ask for *Other Documents*; the other documents requested will be listed in the *Additional Requests* section of the posting.

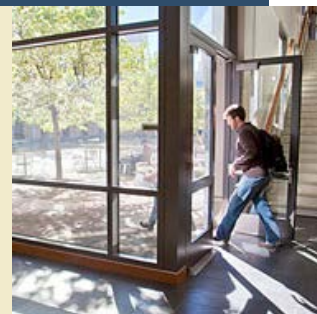
### **Is there an advantage to bidding early?**

No, but do not wait until the last minute to complete your applications in case you have questions that you did not anticipate about Symplicity or the bidding process.

Employers do not have access to student bids during the bidding period. The day after the bidding deadline is when employers receive access to application materials.

Although they will have access to your application materials after the bidding deadline, they cannot see when you placed your bid.

### **Multiple Interviews**



[Alumni Directory](#)

[Job Search Resources](#)

[Symplicity](#)

[Career News Archives](#)

[Archive of Recorded CSO Presentations](#)

### **Walk-In Hours:**

Formal walk-in hours will resume in the Fall. In the meantime, counselors are available throughout the summer to review materials, discuss strategy and meet in-person.

Call **530.752.6574** or email [careerservices@law.ucdavis.edu](mailto:careerservices@law.ucdavis.edu) to schedule an appointment.

Some employers are interviewing for multiple locations. Keep an eye out for a symbol signifying "no multiple interviews" (a triangle with an explanation point inside). For these employers, students can only have one interview and will be considered for all offices or their office preference.

### **TRANSCRIPTS**

Transcript information can be found at the Registrar's [Transcript and Enrollment Verification](#) webpage. Enrolled students can download advising or "**Unofficial Transcripts**" in a .pdf format using [MyUCDavis](#). To navigate to the transcript options, follow these steps:

- Log-in to [MyUCDavis](#)
- Choose "Academics"
- From the drop-down menu under "Academics" select "Student Record"
- Once on the "Student Record" page, choose the option for "Academics"
- Once on the "Academics" page, there are two options for transcripts, "order and official" and "unofficial" transcripts.
- Select "Unofficial Transcript"
  - The document will load into a browser tab/window. Take the additional step to "download" the file as a .pdf file using the method which works for the browser you are using. We do not recommend saving the "link" to the document (which has a file extension of ".cfm"). Be sure you save the .pdf file version.

These instructions can be used to request an "**Official Transcript**" as well. Simply follow the same navigation but select the appropriate option for ordering an "Official Transcript" instead.

### ***Undergrad or Non-Law School Transcripts:***

Some employers request an undergraduate or other non-law school transcript as part of your OCI application. You will need to create and upload an unofficial grade sheet onto Symplicity. Select the *Other Document* button in your *Documents* section for uploading non-law school transcripts onto Symplicity. If you have multiple non-law school transcripts you may need to combine them into one unofficial grade sheet before uploading.

### **OCI Questions:**

Please contact Kim Thomas at 530.754.5719 or [oci@law.ucdavis.edu](mailto:oci@law.ucdavis.edu) with questions pertaining to Symplicity, OCI, Off-Campus or Resume Collections.

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## **Callback Interview Tips and Resources**

Preparing for callback interviews? The Career Services Office has recorded a video providing advice and tips on how to make the most of your screening and callback interviews. The video recording is available here:

<http://mediasite.ucdavis.edu/mediasite/Play/458d6d219bf54c5dba2c2e1802ff32c1d>.

After you click the link, your credentials to access content on the intranet should provide you access to the video. The first half of the video focuses on screening interviews (refresher of spring OCI presentation) and the second half of the presentation focuses on callback interviews. We recommend that you watch the video before you attend your interviews.

In addition, we have provided links to screening interview and callback interview checklists, which include sample questions, below:

<https://intranet.law.ucdavis.edu/community/career/files/Screening-Interview-Checklist.pdf> and <https://intranet.law.ucdavis.edu/community/career/files/Callback-Interview-Checklist.pdf>.

A few other quick reminders as you prepare for OCI interviews:

- Schedule your callback interview as soon as possible - many firms make offers on a rolling basis

Remember to research **the practice areas for the office** that you are interviewing with!

- [www.nalpdirectory.com](http://www.nalpdirectory.com)
  - Firm websites
  - Vault
  - Chambers
- Arrive to interview locations early so that you're not rushing
  - Ask questions! The Career Services Office is here to help!

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## Attorney General Honors Program

The online application for the Attorney General's Honors Program (HP) and Summer Law Intern Program (SLIP) opened on July 31, 2017. The HP is the largest and most prestigious federal entry-level attorney hiring program of its kind and the SLIP is the Department's competitive recruitment program for compensated summer internships.

**The deadline for law students and eligible graduates to apply to these programs is Tuesday, September 5, 2017.**

The online application is accessible via:

<https://www.avuedigitalservices.com/casting/aiportal/control/mainmenu?agency=dojoarm>. The [application tips and checklist](#) is a helpful tool for applicants before starting the [online application](#). In addition, please see the links below for specific information about participating offices, number of available positions, eligibility information, and answers to frequently asked questions.

HP: <https://www.justice.gov/legal-careers/entry-level-attorneys>

SLIP: <https://www.justice.gov/legal-careers/summer-law-intern-program>

Last month, the Office of Recruitment and Management hosted webinars discussing the HP and SLIP. The link to a recording of one of webinars is available at: <http://ecs.acms.com/p9scdgysz9r/>.

More information on all of the DOJ's legal hiring programs is online at <https://www.justice.gov/legal-careers>.

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## Bar Association of San Francisco Membership Only \$17 for Law Students

The Bar Association of San Francisco (BASF) is offering King Hall students the chance to join BASF at a student rate of \$17.00 for the remainder of the year. This membership will allow students to attend all of BASF's August programming and many more programs for FREE throughout the year. These events offer a great chance to network with Bay Area attorneys. Email [cle@sfbar.org](mailto:cle@sfbar.org) for more information and details.

Below is a sampling of the events law student members are invited to attend for no charge:

**The BASF Solo and Small Firm Section and the Barristers Solo and Small Firm Section present**

[Solo and Small Firm Brown Bag Lunch](#)

August 8, 2017: 12:00 pm - 1:00 pm

**The Sports and Entertainment Law Section of the Barristers Club presents**

[Legal Implications of Producing a Music Festival](#)

August 9, 2017: 5:30 pm - 6:45 pm

**The Family Law Section of the Barristers Club presents**

[What SF Family Court Judges Want New Attorneys to Know](#)

August 10, 2017: 5:00 pm - 6:15 pm

**The Solo and Small Firm Section and InHouse Subcommittee present**

[Technical Investigations for Introducing Evidence](#)

August 10, 2017: 5:30 pm - 7:15 pm

**The Environmental Law Section and the LACBA Environmental Law Section present**

[Development in the Coastal Zone in an Era of Rising Seas](#)

August 15, 2017: 12:00 pm - 1:45 pm

**The Solo and Small Firm Section of the Barristers Club presents**

**[Creating a Social Media Policy for Your Law Firm and Clients](#)**

August 16, 2017: 12:00 pm - 1:30 pm

**The Mediation Committee presents**

**[Forgiveness: Why It Matters In Mediation](#)**

August 24, 2017: 12:00 pm - 1:15 pm

**The Litigation Section presents**

**[Video Game Law: A Primer!](#)**

August 24, 2017: 12:00 pm - 1:15 pm

**The Arbitration Section presents**

**[Mediating Commercial Disputes: Preparation and Best Practices](#)**

August 24, 2017: 5:00 pm - 6:15 pm

**[Public Speaking Practice Group](#)**

August 25, 2017: 12:00 pm - 1:00 pm

**The Litigation Section presents**

**[Cannabis Civil Litigation: Same Same, But Different](#)**

August 29, 2017: 12:00 pm - 1:15 pm

**The Immigration Section, the Litigation Section, and the Pro Bono and Community Service Committee of the Barristers Club present**

**[Supporting Your Local Immigrant Community: How to Get Involved](#)**

August 29, 2017: 12:00 pm - 1:15 pm

**The Taxation Section presents**

**[To W2 or Not to W2, That is the Question](#)**

August 31, 2017: 12:00 pm - 1:45 pm

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## Summer Job Fairs

There still a handful of career fairs focusing on different geographic regions and practice areas coming up in the next few weeks. Visit the links below for more information or make an appointment with the [Career Services Office](#) to discuss whether you should consider participating in any of these events.

Northwest Minority Job Fair (Symplicity ID 353692)

<http://www.nwmjf.org/>

Hispanic National Bar Assoc (Symplicity ID 353693)

<http://hnba.com/2017-annual-convention/registration/>

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## Mark Your Calendar - 2017 Equal Justice Works Conference and Career Fair Registration Opens August 14th

The **Equal Justice Works Conference and Career Fair** will be **October 27 & 28** in **Washington D.C.** This event the largest national public interest law career fair in the country with more than 165 public interest employers conducting interviews for internships and full-time jobs and hosting informal "Table Talk" sessions with over 1,200 students and recent graduates.

**Student registration opens August 14<sup>th</sup>.** [Click here](#) to see the growing employer list. If you receive interviews, there may be some funding to assist with travel.

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## 2018-2020 Project Based Fellowship Applications Are Now Open

**Equal Justice Works** Fellowship applications are due **September 27, 2017**. **Skadden** Fellowship applications are due **September 18, 2017**.

EJW is putting on lots of events and has uploaded tons of material to help students with the applications process:

- **Join Equal Justice Works for a Live Fellowships Twitter Chat:** Tomorrow, Friday, August 4, EJW will host a live Twitter Q & A with current Fellows and their host organizations, so you can get real-time help from the pros! From 9 am to 10 am PST, Olivia Jerjian ('16) of DC's Legal Counsel for the Elderly (@LCEinDC) and Brook Hill ('16) of The Washington Lawyers' Committee for Civil Rights and Urban Affairs (@WashLaw4CR) will tweet their best application tips. Start sending your questions to [fellowships@equaljusticeworks.org](mailto:fellowships@equaljusticeworks.org) now, or get involved in real time by including #AskAFellow or #AskAHost in your tweet. You can follow EJW at @EJW\_org!
- **Learn how to Apply for Fellowships:**
  1. [Download the Application Guide](#), filled with best practices and strategies for finding a partner organization, designing a project, and more.
  2. [Register for an Application Tips webinar](#) focused on the 2018 application. Candidates will be introduced to the Fellowship, given tips for submitting a competitive application, and will be able to ask EJW staff any questions live. Candidates may register to receive a recording immediately following the webinar. Webinars are available August 8<sup>th</sup> and August 23<sup>rd</sup> from 12 pm - 1 pm.
  3. Review what issue areas and geographic regions Sponsors prefer to help you create a competitive and appealing application. Check out EJW's [Sponsor Preferences](#) page often for new additions.

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## 1st Amendment and Media Law Diversity Moot Court Competition

The ABA Forum on Communications Law invites qualified law students to apply to participate in the 10th Annual First Amendment and Media Law Diversity Moot Court Competition. The competition is open to minority law students interested in the practice of media law.

The Semi-Final and Final Rounds of the Competition will be held during the Forum on Communications Law's 23rd Annual Conference, which will take place at the Silverado Resort and Spa, Napa Valley, CA, from February 28-March 3, 2018. Travel and accommodations are paid for semi-finalists. \$5,000 total in cash prizes will be awarded!

**The final application deadline is Monday, September 11, 2017.**

For more information and official competition rules, visit the [Moot Court Competition webpage](#).

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## Updated DA and PD Hiring Guides

For students interested in researching and submitting direct applications for opportunities with California District Attorney's offices and Public Defender's offices, the Interview and Hiring Guides for California District Attorney and Public Defender Offices have been updated and are available on the Career Services website:

<https://intranet.law.ucdavis.edu/community/career/files/Prosecutor-Interview-and-Hiring-Guide.pdf>

<https://intranet.law.ucdavis.edu/community/career/files/Public-Defender-Interview-and-Hiring-Guide.pdf>

Information includes updates on internship and job opportunities, hiring practices and contacts for each county in California.

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## Judicial Clerkship Opportunities

If you are interested in judicial clerkships, please set up an appointment with [Natalie Butcher](#) in Career Services to discuss your individual clerkship application strategy.

**OSCAR** - Please remember to set up clerkship alerts in your OSCAR account for up-to-date notifications when a judge in

your preferred grouping of states has created a new position: <http://oscar.uscourts.gov>. Some judges who are hiring for the **2017** term or later:

U.S. Bankruptcy Judge Deborah Saltzman (Los Angeles, CA) Deadline: Aug. 31, 2017  
U.S. District Court Judge Percy Anderson (Los Angeles, CA) Deadline: Sept. 2, 2017  
U.S. Court of Appeals Judge Andrew Kleinfeld (Fairbanks, AK) Deadline Aug. 23, 2018  
U.S. Court of Appeals Judge Michael Hawkins (Phoenix, AZ) Deadline: Sept. 15, 2017  
U.S. Court of Appeals Judge Jay Bybee (Las Vegas, NV) Deadline: Dec. 31, 2017  
U.S. Bankruptcy Judge Martin Barash (Woodland Hills, CA) Deadline: Sept. 1, 2017  
U.S. District Court Judge Robert Klausner (Los Angeles, CA) Deadline: Sept. 25, 2017  
U.S. Court of Appeals Judge Marsha Berzon (San Francisco, CA) Deadline: Sept. 30, 2019\*  
U.S. Court of Appeals Judge Raymond Fisher (Pasadena, CA) Deadline: Jul. 31, 2018  
U.S. District Court Judge Vince Chhabria (San Francisco, CA) Deadline: Dec. 31, 2017\*  
U.S. District Court Judge Jon Tigar (San Francisco, CA) Deadline: Aug. 31, 2017  
U.S. Bankruptcy Judge Neil Bason (Los Angeles, CA) Deadline: Aug. 30, 2017  
U.S. District Court Judge Anthony Battaglia (San Diego, CA) Deadline: Sept. 1, 2017  
U.S. Court of Appeals Judge Sandra Ikuta (Pasadena, CA) Deadline: June 1, 2018  
U.S. Magistrate Judge Elizabeth Laporte (San Francisco, CA) Deadline: Dec. 1, 2017  
U.S. District Court Judge Beverly O'Connell (Los Angeles, CA) Deadline: Sept. 12, 2017  
U.S. District Court Judge Yvonne Gonzalez Rogers (Oakland, CA) Deadline: Oct. 31, 2017  
U.S. Court of Appeals Judge Mary Briscoe (Lawrence, KS) Deadline: Aug. 31, 2018\*  
U.S. Magistrate Judge Nathanael Cousins (San Jose, CA) Deadline: Nov. 1, 2017  
U.S. Magistrate Judge Frederick Mumm (Los Angeles, CA) Deadline: Nov. 1, 2017  
U.S. Magistrate Judge Diana Song Quiroga (Laredo, TX) Deadline: Dec. 1, 2017  
U.S. District Court Judge George Wu (Los Angeles, CA) Deadline: Dec. 1, 2017  
U.S. Magistrate Judge Sheri Pym (Riverside, CA) Deadline: Sept. 30, 2017  
U.S. Bankruptcy Judge Scott Yun (Riverside, CA) Deadline: Nov. 30, 2017  
U.S. Court of Appeals Judge Carlos Bea (San Francisco, CA) Deadline: April 1, 2018

Note: \* **These judges have hired King Hall law clerks!**

**Symplicity** - Judges' chambers around the country occasionally post clerkship openings on Symplicity. Please check the website often, as positions are sometimes open only for a short period of time. The following judges are currently hiring:

Associate Justice Richard W. Pollack, Supreme Court of Hawaii (Honolulu, HI). Deadline: Rolling, Sept. 29, 2017.  
Symplicity ID 354190. Justice Pollack is currently accepting applications for a law clerk with the term starting September 2018. Applications will be accepted on a rolling basis until the position is filled.

The New Jersey Judiciary. Deadline: March 31, 2018. Symplicity ID 353782. Law clerk positions are available at the Supreme Court, Appellate Division, Trial Court, and Tax Court. As of June 19, 2017, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applicants will be contacted directly for interviews on or after June 26, 2017.

**Vermont Guide:** Information on state judicial clerkships can be found in the Vermont Guide: <http://forms.vermontlaw.edu/career/guides>. Contact the Career Services Office at (530) 752-6574 for updated login information.

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## A Sampling of Symplicity

Below is a sampling of career opportunities for students. **THIS IS ONLY A SAMPLING**, deliberately designed to lure you onto your [Symplicity](#) account, where employers and career advisors add dozens of fascinating semester externships, summer internships and job, jobs, jobs every day! We strongly urge you to get in the habit of perusing these listings frequently. To check out these career opportunities, as well as full descriptions of the job openings, please visit [Symplicity](#).

### **City of Elk Grove**

**Symplicity ID:** 354244

**Position:** Part-Time Law Clerk

**When:** Fall 2017

**Location:** Elk Grove, CA

**Deadline:** ASAP

**San Diego County Office of the District Attorney**

Symplicity ID: 353920

Position: Graduate Law Clerk

When: August 2018

Location: San Diego, CA

Deadline: **October 11, 2017**

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***How to Have a Successful Summer and Interview Bootcamp Now Available***

Did you miss a Career Services presentation? Recent presentations on topics including **Fall OCI, How to Have a Successful Summer** and **Interview Bootcamp** contained key information and are available for you to watch on the intranet in the Mediasite Videos section.

Please contact [Career Services](#) with any questions.



Questions? Contact the Career Services Office at [careerservices@law.ucdavis.edu](mailto:careerservices@law.ucdavis.edu) or call 530.752.6574