

July 5, 2011

How Do I Apply to Non-OCI Employers?

The next few Career News issues will provide information about how to apply to **private, government, and public interest employers** that are not participating in Fall OCI and Resume Collections. While we are working hard to get employers to participate in OCI and Resume Collections, some choose not to interview on campus. If you are interested in an employer that is not participating in OCI or you are interested in a geographic region that is not well represented at OCI, there are excellent resources online to help you research law firms, government entities, and public interest employers. Many of these resources are listed on our [Job Resources webpage](#).

This week's focus is on large and mid-size firms and public interest fellowships because now is the time to apply to those employers. The next issue will cover federal applications.

LARGE & MID-SIZE FIRMS

Resources we would like to highlight for the private sector are: [The NALP Directory](#); [The US News Directory](#); [Martindale](#), and the [Small to Midsize Firm Directories found on the Intranet](#). These resources allow you to search by practice area, geographic region, and firm name among other terms. The NALP Directory provides recruiting contact information as well.

Direct applications to firms generally consist of a cover letter and resume. However, we advise that you also review the firms' websites (generally under a "career," "recruiting," or "join us" tab) for instructions about what to include and how submit direct applications to their summer programs.

Remember that your cover letter should explain why you are interested in practicing in the firm's geographic region – this is especially true for firms located outside of Northern CA. Any connection to the region (family, undergrad., previous job, etc...) can help. Be sure that your cover letters demonstrate interest in the firm and its relevant practice areas. Your cover letter should also demonstrate why you would be a good fit. Sample cover letters and resumes can be found on our [Job Resources webpage](#).

If the firm requests an electronic submission, PDF your resume before you send it as Word documents can become corrupted. Always check the PDF carefully to confirm that formatting is retained and that your margins are within the print range.

PUBLIC INTEREST FELLOWSHIPS

NOW is the time to apply for Post-Graduate Public Interest Fellowships. Fellowships present a significant opportunity to launch yourself into a meaningful public interest career. [PSLawNet](#) is the best resource available to help you identify both in-house fellowships and host organizations seeking to partner with students in the fellowship application process. In addition to offering a *Comprehensive Guide to Fellowships*, PSLawNet also has an extensive [calendar](#) with information on over 300 fellowships organized by application deadline. Fellowship postings are also available on [Symplicity](#). Equal Justice Works Fellowship applications are available online beginning July 6, 2011 and must be submitted online no later than 2 pm on September 14th, 2011. Detailed information on EJW fellowships and tips on preparing a successful application are available on the [Equal Justice Works website](#). Skadden fellowships are due on October 3, 2011 and more information can be found [here](#). When it comes to pursuing fellowships, don't be afraid to be the initiator! Not all organizations willing to sponsor fellows advertise. Reach out to former employers and organizations that interest you and ask them to partner with you on an EJW or Skadden Fellowship. Fellowship applications take time to prepare and deadlines are closing fast! To schedule an appointment to discuss fellowships with Kirsten Hill in the Career Services Office, call (530) 752-5135 or email her directly at khhill@ucdavis.edu.



[Job Postings](#)

[Job Search Resources](#)

[Judicial Clerkships](#)

[Small & Midsize Firm Guide](#)

Summer Hours

Monday—Friday, 8 AM—5 PM. Walk-ins are suspended over the summer and will recommence in August. If you have any questions during the summer or wish to schedule an appointment, please contact our office at 530.752.6574.

Important Dates

Aug 11—Career Services
Bootcamp—Interview Dos and Don'ts

Aug 11—Mock Interview Program

Sept 1—Career Services
Bootcamp—Call Back Interviews

OCI Sessions

August 11*

August 15-19*

August 31

September 6-9

September 12-16

Alaska State Courts

**these sessions occur before school begins*

Bidding for OCI interviews begins on July 1 through [Symplicity](#). Watch for OCI email updates this summer and check [Symplicity](#) for deadlines and updates.

Resume Collections

August Resume Collection

September Resume Collection

[Career News Archives](#)

Counseling Appointments

Advisors are available over the summer for in-person appointments, phone appointments, or via email. Contact Career Services at 530-752-6574 to schedule an appointment with an advisor. Advisors also provide resume and cover letter review. Email your resume and/or cover letter to [Craig Compton](#), [Kirsten Hill](#), or [Ali Shinsato](#) and we will provide edits and comments to improve your materials. Be sure to submit your resume and cover letters for review at least one week in advance of the bidding deadlines. We will review the materials in the order in which they are received.

OCI Process Questions

Please contact Kim Thomas at oci@law.ucdavis.edu with questions pertaining to OCI or the Resume Collection process. You can also schedule a phone or in-person appointment with Kim at (530) 752-6574 if you have any logistical questions regarding the process.

Asian American Bar Association Happy Hour

JULY 28, 6PM-9PM, CARNELIAN BY THE BAY, 1 FERRY PLAZA, SAN FRANCISCO, CA

Please join AABA for Happy Hour as they launch the new Public Law/Public Service Committee of the Asian American Bar Association which aims to bring together public interest and government attorneys from around the Bay. Complimentary appetizers will be provided and all drinks will be 50% off during the entire event! A \$10 cover charge will be collected from non-public law/public service attorneys to benefit the AABA Foundation, which provides scholarships to law students who demonstrate accomplishment and commitment to serving the Asian community. Complimentary access to this event will be provided for Public Law/Public Service attorneys and law students, who are all encouraged to sign up with this new committee. Please email [Ben Uy](#) for more information.

The Northwest Minority Job Fair

Sponsored and funded by a consortium of private and public sector employers, the Job Fair is open to 2Ls and 3Ls and is on August 27, 2011, at the Seattle office of Lane Powell PC, 1420 Fifth Avenue, Suite 4100. Register online [here](#). The deadline is July 22, 2011.

Mock Interview Program & Interview Bootcamp

The Career Services Office is working with LSA and local alumni to hold a mock interview program on August 11, 2011 (5:30-7:30 PM). Registration will take place through Symplicity. Keep an eye out for registration details in subsequent Career News. During the afternoon on August 11th the Career Services Office will hold a mandatory session for those participating in the mock interview program that will cover the "Dos and Don'ts" of interviewing. This Bootcamp is open to all King Hall Students.