

Electronic Services Librarian

UC Davis Mabie Law Library
University of California
400 Mrak Hall Dr
Davis, CA 95616

Responsibilities: Reporting to the Associate Director, the position has the following responsibilities:

- Manages the library's electronic information resources, improving access to electronic resources, and providing technical support, including assistance with authentication, license agreements and payments. Provide faculty, students, and others access to and assistance in using electronic resources. Helps with the evaluation and acquisition of electronic resources. Maintains and makes accessible content files of electronic resources. Collects and reports appropriate user and system statistics and provides year-end reports. Assists department accounting unit as needed in maintaining subscription status, licensing information, and payments. Arranges trials of new resources.
- Provides reference services as part of the reference team, including participation in the faculty-liaison program, co-teaching Advanced Legal Research, hosting brown bags, providing selective in-class bibliographic training, assisting with training programs offered student RA's, journal editors, clinical students, and others. Assists with setting up personal profiles for law faculty tailored to specific research and scholarship.
- Acts as technology resource for various library applications. Coordinating with the Law School IT unit as needed, implements various computer applications to update webpage content and design displays on the library's webpage, develops and produces Research Guides, produces the eResearch Advisor newsletter, and continues projects such as the development of an external blog, library facebook presence, etc Assists with assessing computer services requirements, hardware and software purchases, and desktop support.

Qualifications: Masters degree in library science from an ALA-accredited institution or its equivalent; JD preferred or experience with legal information resources; substantial experience with Innovative Interfaces Millennium system; knowledge of electronic legal information sources; ability to work effectively with a diverse population with many different levels of technical capability.

Environment:

The Library is part of the UC Davis School of Law and provides services to over 590 professional and master's degree candidates, law and campus faculty, members of the legal profession in the Northern and Central California region, and members of the public. There are 16 employees, (7 librarians and 9 staff), and four departments comprising the library: Acquisitions/Serials, Cataloging, Public Services and Administration. The Library uses

Innovative Interface's Millennium online catalog. Additional information about the Mabie Law Library is available at <http://www.law.ucdavis.edu/library/>.

The School of Law offers a three-year curriculum in the study of law, and has a student body of approximately 600 degree-seeking candidates, 50+ faculty and lecturers, 70+ staff members, and comprehensive annual budgets exceeding \$16.5M. The School of Law staff work in a dynamic workplace and are dedicated to providing unparalleled service and support to our legal community. In the pursuit of its strategic goals, the School of Law promotes a high degree of collaboration, innovation, and professional development opportunities among its staff.

Benefits: Librarians are academic appointees. The University offers several health, dental, vision and other insurance plan options, 24 days of vacation and 12 days of sick leave per annum, retirement options, and access to University programs. Salary is competitive and commensurate with qualifications and experience. Open until filled.

The University of California, Davis, is an affirmative action/equal opportunity employer with a strong institutional commitment to the development of a climate that supports equality of opportunity and respect for differences.

Applications: Please send letter of interest, resume, and list of 3 references to: Laura Cauchi, UC Davis Mabie Law Library, 400 Mrak Hall Dr., Davis CA 95616, or email: licauchi@ucdavis.edu